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GREENVILLE TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING

County Square – Conference Room D
301 University Ridge
Greenville, SC 29601

MINUTES

August 26, 2021

Members Present: Mr. Stephen Astemborski, Ms. Addy Matney, Mr. David Mitchell, Mr. Dick O’Neill (Board Chair), Ms. Walker Smith, Ms. Amanda Warren (Vice Chair)
Member(s) Absent: Mr. Scott Craig (Treasurer)
Greenlink Staff: Jasmin Curtis (Operations and Safety Mgr.), James Keel (Director), Kayleigh Sullivan (Transit Planning Manager)
Other City Staff: Karen Crawford (Deputy Director of OMB), Kristina Junker (Budget Administrator)
Elected Officials: Dorothy Dowe (City Council), Paul Shewmaker (Simpsonville Mayor)
Public Comments: Carl Newman

Mr. Dick O’Neill, Board Chair, called the meeting to order at approximately 12:30 p.m.

Quorum established by roll call.

Ms. Amanda Warren made a motion to approve the July 22, 2021 GTA Board Meeting Minutes.

Mr. Stephen Astemborski seconded the motion. There is no opposition. The motion carries.

No Public Comments related to items on the agenda.

Director’s Report (Presented by James Keel, Transit Director):

- Due to staffing shortage, unable to start extended Saturday hours in September. There are 8 driver openings. Three are in the hiring process. Two mechanics are also needed.
- No updates for State of Good Repair as none of the revenue vehicles are due to be replaced. This item will be removed next month.
- For new O&M facility, projected to have 60% design drawings in the fall. Three firms short listed for construction management.
- Procurements for components for facility include bus wash, fuel tanks and vehicle lifts.
- Effective September 1, Route 602 will begin serving the relocated Greenville County Family Court and Greenville County Department of Social Services offices located on Halton Road. Since change is not impacting more than 10% of the existing service, it will not require Board approval.
- For COVID-19 Recovery efforts, getting full barriers on Proterra buses. TSA extended mask requirement on transit buses through January 2022. Drivers and supervisors are frustrated at the number of passengers not following mask rules. MARTA has their own police force at their facility. Some agencies have a “No mask, no ride” policy in effect. Staff is seeking further clarification. Security at downtown bus terminal will also be explored. Masks at Greenlink bus terminal is unclear since terminal is open air. Need to decide the punishment for failure to comply. Putting offenders on “No trespass” is how this is currently handled. Having off-duty police officers at the bus terminal is an option. Costs will be explored. Head sign can be changed to include masks required.
- As far as concealed and open carry of weapons, no weapons will be allowed on transit vehicles. Signs will be put up.
- Proterra delivered a transmission to Greenlink yesterday. However, Proterra picked it up because it would not work. Staff reached out to Eaton who does Proterra’s transmission, and their timeline is 7 to 8 months.
- Relative to on-time performance, Service is early 19% of the time, which can result in passengers missing the bus. Staff will be evaluating this issue.

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New Business:

Kristina Junker, Budget Administrator presented additional invoices for approval:

Date	Vendor	Description	Invoice #	Amount
8/19/21	D&B Glass	Shelter glass	200633	\$720.00
8/12/21	OCC Outdoors	Trash cans for stops	11101	2,320.17
8/3/21	TAPCO	Pole packages for stops	1703885	1,497.45
Total				\$4,537.62

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Ms. Addy Matney made a motion to pay invoices subject to availability of funds which were not presented at the COW meeting totaling \$4,537.62. Mr. Stephen Astemborski seconded motion. There is no opposition. The motion carries.

Staff Reports:

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Video available through social media on Greenlink mechanic internship through LaunchGVL program which is partnership between Chamber of Commerce and Greenville County Schools. Internship ended when school resumed.

Staff Assignee & Other Important Updates (GTA Board Members):

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- Ms. Matney stated that she and Mr. Keel received a call from someone who went through the Citizens Transit Academy, who works with state grants, offering their help with state funding requests. She touted the Academy's success with advocacy.
- Ms. Amanda Warren stated that she heard back from one of the Furman students who interned with United Ministries. The student recommended riding the bus to other students who in turn rode the bus downtown. The students are excited about later hours.


Public Comments related to items not on the agenda:

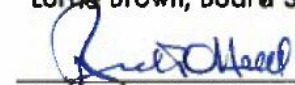
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Mr. Carl Newman stated he stays at the Preserve at the Logan Park (formerly Scott Towers). Persons who live there are 62 years and older. He is requesting a shelter for persons who live there and ride the bus. He submitted a petition. He stated over 250 people live at the Preserve.

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Mr. David Mitchell made a motion to adjourn. Ms. Addy Matney seconded the motion. There is no opposition. The motion carries. The meeting adjourned at 1:15 p.m.

Prepared by:  Date: 9/23/21
 Lortie Brown, Board Secretary

Approved by:  Date: 9/23/21
 Richard O'Neill, Board Chair

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