



GTA BOARD OF DIRECTORS VIRTUAL MEETING
September 24, 2020 at 12:30pm
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- Members Present:** Mr. Stephen Astemborski, Mr. Scott Craig, Ms. Addy Matney (Treasurer), Mr. David Mitchell, Mr. Dick O’Neill (Board Chair), Ms. Amanda Warren (Vice Chair)
- Absent Members:** Ms. Inez Morris
- Greenlink Staff:** Jasmin Curtis (Operations & Safety Manager), James Keel (Transit Director), Nicole McAden (Marketing and Public Affairs Manager), Matthew Loomis Rehnborg (Transit Planner), Jason Sanders (Fleet Manager), Kayleigh Sullivan (Transit Planning Manager)
- Other City Staff:** Karen Crawford (Comptroller), Mike Jank (Risk Mgr.), Kristina Junker (Budget Administrator)
- Other Attendees:** Michael Hildebrand (Ten at the Top), Asangwua Ikein (County Planner)

Mr. Dick O’Neill, GTA Board Chairman, called the meeting to order at approximately 12:30 p.m.

Quorum established by roll call.

Approval of August 27, 2020 GTA Board of Directors Meeting Minutes:
Mr. Stephen Astemborski made a motion to approve the August 27, 2020 GTA Board Minutes. Mr. Scott Craig seconded the motion. There is no opposition. The motion carries.

No Public Comments related to items on the agenda.

PRESENTATIONS

Director’s Report (Presented by James Keel, Transit Director):

- There are six drivers currently in the hiring process. If all 6 continue with the process and are hired on, there will only be 3 driver vacancies for later hours implementation.
- Greenlink is exploring an update to the 2018 Transit Development Plan (TDP) document. Plans should be updated every 5 years. Updated TDP would include updated cost information, cost of infrastructure and bus stops, and cost estimated for a county-wide demand response system and BRT corridors.
- Fee proposal for new maintenance facility was received from the highest scoring architecture & engineering firm identified in the procurement process. Staff is currently reviewing the fee proposal.
- Syncromatics was onsite updating APC/AVAC system. Demonstration from a vendor to take place this week for the driver Behavior Modification System. Bus Driver Barrier vendor has been selected, and should have contract in October.
- No funding or maintenance facility updates.
- Measures in place to help combat COVID-19. Bus capacity raised to 20 passengers per bus.
- The County extended their emergency ordinance on 9/15 to continue their virtual meetings through November 13. GTA will follow suit.

Quality of Service (Jasmin Curtis):

- Fixed routes are on-time 84% of the time, they are late 10% of the time, and early 6% of the time. Trolleys are on-time 63% of the time, late 36% of the time. GAP on-time performance is 100%. GAP did not experience any excessively long trips in August.
- One preventable accident. One founded complaint and one unfounded complaint.
- Total missed passengers due to COVID-19 has decreased to six passengers per day.
- To-date, we have had four staff members enroll in the CDL training program. One obtained his CDL and is driving bus routes independently and one just passed CDL test. Two are in the training program to get their CDL.
- Mr. Craig questioned whether there was a benchmark set for on time performance. Mr. Keel stated anything thing above 80% is considered by industry standards to be good.

Reliability of Service (Jason Sanders):

- Farebox and Automatic Vehicle Location (AVL) were top equipment failures.
- There were 17 minor road calls and 2 major road calls, which averages out to 2.7 calls for every 100,000 miles.
- Reliability goal is 90%. Goal was exceed for each of the four vehicle categories.

Quantity of Service (Kayleigh Sullivan):

- Ridership has increased for all modes from July 2020.
- TouchPass usage as a percentage of fare payments has increased and is at the highest percentage recorded.
- Total ridership and revenue miles are down YTD compared to last year.