

**City Council of the City of Greenville  
Work Session**

**Monday, November 9, 2020  
3:00 p.m.**

*Greenville City Hall is currently closed to the public.*

**Virtual Meeting Viewing**  
<https://www.greenvillesc.gov/meeting>

**Telephone: 1-415-655-0002  
WebEx Event Number: 173 299 6592**

**Remote Viewing Location:  
Greenville Convention Center, 1 Exposition Drive**

**MINUTES**

**CITY COUNCIL:** Councilmember John M. DeWorken, Councilmember Lillian B. Flemming, Councilmember Kenneth C. Gibson, Councilmember Wil Brasington; Councilmember Russell H. Stall; and Councilmember Dorothy H. Dowe

Absent: Mayor Knox White

**CITY STAFF:** City Manager John F. McDonough; City Attorney Michael S. Pitts;  
City Clerk Camilla G. Pitman

Vice Mayor Pro Tem Russell Stall called the meeting to order for the purpose of discussing the following matters.

**Greenville Cares Update**

City Manager John McDonough introduced the agenda item with the presentation of two videos providing (1) a service call and (2) a citizen call thanking the City for addressing a service call.

Councilmember Dowe asked if follow up calls are made to individuals as a follow up to the initial call. Mr. McDonough responded he believes it is part of the process, if there is a request to do so. Mr. McDonough advised staff is happy to review the procedure and to include follow up calls in the process. Mr. McDonough stated the City has adopted a priority system for specific projects with a standardized timeline for addressing certain matters.

Councilmember Brasington referred to previously receiving a call summary report and asked for an updated list to view call priority. Communications and Neighborhood Relations Director Beth Brotherton responded the largest amount of calls received is for parking, trash, and municipal court. Councilmember Dowe suggested providing a report in the Week in Review.

Councilmember Stall referred to a previous report providing a comparison of calls received by Greenville Cares and Public Works and requested finding a way to redirect calls from Public Works to Greenville Cares. Mr. McDonough advised that the purpose of the one number system for the City is to direct all calls through Greenville Cares.

### **Planning Projects Update**

Mr. McDonough introduced the agenda item with the presentation as provided in Council's agenda packet.

Regarding the GVL2040 Comprehensive Plan, Senior Development Planner Courtney Powell presented a timeline for the adoption process with the matter going before the Planning Commission on January 12, 2021, and before City Council on January 25 for public hearing, February 8 for first reading and February 22 for second and final reading.

Council asked questions regarding educating city residents and businesses on the Comp Plan, and Ms. Powell referred to meetings that are scheduled between now and the end of the year to receive questions and comments. Councilmember Stall shared his concern with the difference in this Comp Plan and previous Comp Plans and suggested opportunities to better educate the citizens and community.

Councilmember DeWorken referred to the amount of work performed on the Wade Hampton Master Plan and requested that the consultants include the Master Plan in their review process. Councilmember Brasington asked about opportunities for input from the public. Planning Development Services Director Jay Graham referred to the scheduled public meetings and state requirements for receiving input on the Comp Plan.

Councilmember Dowe asked about the process of Council providing comments and recommendations to the Comp Plan and referred to comments she previously provided. Mr. Graham responded the comments have been received and he will prepare and provide a response. Mr. Graham thanked Council for their support of staff as they have worked through this process and stated it is a different approach than in the past.

Regarding the City's Tree Protection and Preservation, Assistant City Manager Shannon Lavrin stated it will be a multi-departmental approach as the City moves forward with the tree ordinance and launching some campaigns with improving and maintaining the City's tree canopy. Ms. Lavrin provided a timeline for the proposed tree ordinance including the matter before the Planning Commission on December 17. Councilmember Brasington asked for a copy of the proposed Ordinance to be provided to Council and thanked staff for their involvement in the process. Councilmember Flemming suggested including children in the review process.

Councilmember Stall asked how residential is being handled, and Ms. Lavrin responded they are looking at transfers in ownership and stated staff is still working on infill.

Regarding the Infill Ordinance, Mr. Graham provided information on the draft update including the focus on mass and form, neighborhood character, trees, and stormwater. Ms. Lavrin stated the plan is to take it to the Planning Commission in January.

Councilmember Brasington referred to stormwater not being the same throughout the City and asked if there are recommendations proposed that would address the different locations. Mr. Graham responded there will be a measure in the tool box requiring developers to include all concerns as requirements for each piece of property is considered.

Councilmember Flemming shared concerns in her district with trees being cut down due to development allowing for standing water issues from branches and tributaries of the river. Engineering Services Manager Dwayne Cooper stated staff is attempting to control stormwater runoff and the proposed standards will allow for developers to choose from which are widely

accepted practices for infill. Councilmember Flemming responded her concern is what is taking place currently in the western side of Greenville and not the future.

Councilmember Dowe stated she thinks about scale with the surrounding neighborhood and recommended using the term “scale” instead of “mass and form” as a term.

Regarding the Swamp Rabbit Trail Extension Master Plan, Senior Development Planner Kevin Howard provided an update and stated the Master Plan will be posted to the public this Friday. Mr. Howard stated he anticipates the matter going to the Planning Commission on December 17 and to City Council in January. Councilmember Dowe asked if there has been any development on the bridges and construction. Mr. Howard responded he has not received an update and offered to reach out to Ty Houck for an update. Councilmember Brasington asked if there were any substantial changes to the Master Plan, and Mr. Howard responded there were not.

Councilmember Gibson raised questions regarding the priority of bridges involving Nicholtown, and Mr. Howard offered to obtain an update and referred to its importance. Councilmember Dowe suggested priority be given to installing bridges first in the Nicholtown area of Laurens Road and extending out towards the Verdae area.

Regarding Development Services (a/k/a one stop permitting), Ms. Lavrin stated three interviews were held last week and staff anticipates the award to be presented in a few weeks, with the project beginning in January and taking a period of four months to complete.

**Motion - Executive Session**

During the open Work Session, Mayor Pro Tem Flemming asked for a motion to go into Executive Session. City Attorney Mike Pitts recommended going into executive session under S.C. Code subsection (a)(5) to discuss economic development projects involving Project Spruce and Project Coffee.

Councilmember Brasington moved, seconded by Councilmember Dowe, to go into Executive Session. The motion carried unanimously.

(Executive Session)

There being no further discussions, Councilmember Stall moved, seconded by Councilmember Gibson, to go out of Executive Session. The motion carried unanimously. No action was taken.

With no further discussions, the meeting adjourned at 4:56 p.m.

Camilla G. Pitman, MMC, Certified PLS  
City Clerk

Meeting notice posted on November 6, 2020