



Department of Planning and Zoning

Attn: Senior Landscape Architect

Heritage Tree Disturbance Form

Per city Ordinance 19-6.3 Tree Protection and Replacement, Section (H)(6), a Heritage Tree Disturbance form shall be submitted for the trimming, pruning, encroachment upon, or removal of any Heritage Tree, which may fall outside of development activities.

A Heritage Tree is defined as any tree greater than 20-inches diameter located within the setback or buffer area of a property, or any tree greater than 40-inches in diameter located anywhere on a property, excluding those exemptions as mentioned in 19-6.3.1 (C) Exemptions.

Approval of this tree disturbance application shall not result in any additional requirements of the applicant. Denial of this application will result in the Heritage tree mitigation requirements as outlined in 19-6.3.1 (H). This form must be completed by the city's arborist or landscape architect. City may request the applicant supply an arborists report of the tree(s) in question prior to application processing.

Parcel Address
Parcel Owner
Owner Contact number
Owner email

Diameter of Heritage Tree(s)
Location of Heritage Tree(s)
Reason for removal, encroachment, or pruning.



MEMORANDUM

OFFICE USE ONLY

City Inspector _____ Title _____

Phone _____ Email _____

Inspection Notes

Approved

- o No further action required, return signed application to applicant

Denied

- o Application for removal of the heritage tree is denied.
- o Mitigation for removal of the heritage tree is defined in 19-6.3.1 (B) and 19-6.3.1(H) and shall be:
 - 1:1 DBH ratio replacement of the tree with an equal cumulative caliper of additional trees to be installed on site, or a Fee-in-lieu-of at the current market rate per caliper inch as defined by Appendix E of the Administrative manual; and
 - Fee of \$45 per caliper inch of the heritage tree.
- o Placement of mitigation trees on-site shall be at the owner’s discretion but shall not interfere with site lines, utilities, etc.
- o Fee-in-lieu-of can be paid to the Greenville Tree Fund
- o Variances may be submitted per 19-6.3.1 (I)

Inspector’s worksheet on mitigation:

Heritage Tree(s) cumulative DBH to be mitigated _____

Number of 3” trees to be planted as mitigation _____ -or- Fee _____

Additional Heritage Tree fee (\$45 x DBH) _____

Total Fee _____

Inspector’s Signature _____

Applicant Signature _____