



MECHANICAL PERMIT APPLICATION

Application must be completed prior to requesting a permit.

Office Use Only:	
Application# _____	Fees Paid _____
Date Received _____	Accepted By _____
Date Complete _____	App Deny Conditions _____

Date: _____

By signing this application, I certify that I am an authorized agent for the company performing the work stated below and that all information provided is true. I further understand that if any information provided is found to be incorrect or falsely stated that this permit will be null and void and that I may be responsible for violation of other related state laws and local ordinances.

Please Print Name _____

Signed _____ Date _____

Phone Number: _____ Email: _____

Job Site Street Address: _____ Suite/Unit/Space# _____

Tenant/Business Name: _____ Building Permit# _____

Owner of Building _____

Email: _____

Use: Single Family Multi-Family Duplex Garage/Carport Office Retail/Restaurant
 Hospital/Medical Church School Gas/Garage Hotel Other _____

Cost of job (Contract Amount): \$ _____

Brief Description of Work:

Contractor / Business Name (as it appears on the City Business License): _____

Contractor Email _____

Contractor Office Phone: _____ Contractor Mobile Phone: _____

Contractor Address: _____

State License Agency (Choose One): South Carolina Contractors' Licensing Board
 South Carolina Residential Builders Commission

State License Classification: _____ State License Number: _____

State License Limitation: _____

Fee Schedule

Minimum Permit Fee is <u>\$44.00</u>		Re-Inspection Fees Resulting from Code Violations are \$40.00 Each				
Equipment:		Quantity	Residential 1 & 2 family	Quantity	Commercial & Multi-Family	Fee
Type 1 Equip: Boilers, Air Handlers, Heat Pumps and Furnaces Note: Heat pump systems must add A/C tonnage below						
Type 2 Equip: Unit Heaters, Space Heaters, Wall Heaters, Duct Heaters, Fan Coil Units, VAV Boxes, V-TACS and P-TACS						
A/C Equipment and Chillers	• Air Conditioning up to 5 tons					
	• For each additional ton over 5					
Refrigeration- Walk in Coolers, Freezers, Cooling Towers and other equipment						
Gas Water Heaters / Gas Generators, each						
Gas Piping						
*Note: Only used when other gas equipment is not being installed. Quantity should not exceed 1 per project.						
Miscellaneous	• Roof Top or side wall exhaust fans (each)					
	• Duct Work Only					
	• Fire Dampers Only					
*Note: Duct work used when no other equipment being installed.						
					Base Permit Fee	
					Total	

RESIDENTIAL PROPERTY OWNERS DOING THEIR OWN WORK: Homeowner exemption form must be completed and Disclosure Statement filed with the County Register of Deeds. All persons hired to perform work must be properly licensed by the Residential Builders Commission or Contractor's Licensing Board and have a current City of Greenville business license. List any contractors working on this project below. **VIOLATION OF ANY PART OF THIS AGREEMENT SHALL VOID ALL PERMITS.**

Signed: Property Owner _____ Date _____

Phone: _____

Email: _____